



Calvary Child Care Ministry

1204 Lynn Road

Durham, NC 27703

(919) 596-4861

Dear Applicant,

Thank you for your interest in Calvary Child Care Ministry. We invite you to fill out this application and return it to our school office. If there is an opening, for which we think you are qualified, we will contact you. We will also contact your references.

We realize the key to a successful Christian childcare is the teacher. We are grateful for those who are professionally qualified, who really love children, and who by the pattern of their lives are Christian role models. Luke 6:20

Please read all the information and fill out the application completely, do not leave anything blanks. Please attach all resumes, certificates and transcripts. Make sure to fill out the 4 reference forms completely. We will use them to send to former employers. If we call you for an interview, please be prepared to share your Christian testimony.

Sincerely,

A handwritten signature in black ink, which appears to read 'Rosemary Odle', is written over a light pink horizontal line.

Rosemary Odle,
Director

Application Checklist: Completed application
 Certificates, transcripts, resume
 Reference forms filled out.

Calvary Child Care Ministry Philosophy Statement

Calvary Child Care Ministry's (CCCM) philosophy is God-centered and based on our belief that God's laws, principles, ethics and standards are absolute truth.

Because of our beliefs, we view each child as a separate and unique creation of God. As we follow God standards, we love and accept every child and realize that each child will develop at their own rate of spiritual, social, emotional, cognitive, and physical maturing. The learning environment is designed to help develop children by exploring and interacting with adults, other children, and different materials and settings.

This philosophy will guide our policies, teaching practices, and selection of curriculum at CCCM.

Purpose Statement

CCCM is an extension of Calvary Baptist Church and we are committed to God's Word and to use Godly principles in every aspect of learning. CCCM exists as an outreach to our community families by providing a learning environment that helps young children grow in their spiritual, social, emotional, creative, cognitive, and physical areas of development. We seek to nurture an environment that is an extension of the home. We realize that a child's growth during the early years is extremely important to their development.

Mission Statement

CCCM's mission is: To Love God, To Love God's People, and To Love God's World. We do this by providing a Christ centered childcare center that promotes spiritual awareness, self-worth, self-esteem, physical, mental, and emotional growth of children through creative play and structured learning opportunities. The curriculum is designed for the developmental level, abilities, and interest of the children.

Calvary Child Care Ministry

Teacher Benefits for Full Time Employees (after 90 day probation period)

- Vacation Hrs:
 - 1st 12 months - 40 hrs (1 year)
 - after 36 months - 80 hrs (3 years)
 - after 60 months - 120 hrs (5 years)
- PTO Hrs:
 - 1st 12 months - 24 hrs (1 year)
 - after 36 months - 48 hrs (3 years)
 - after 60 months - 64 hrs (5 years)
- 7 paid holidays per year.
- Bereavement up to 3 days. (see employee handbook)
- Jury duty: as needed with pay.
- Employee child tuition after 90 day probation period – 1st (oldest child) child is free. All other children are ½ tuition price. Or \$150 a month towards medical insurance.

Hire Date: _____
Office use only

Calvary Child Care Ministry
Teacher Application

General Information

Date: _____

Full Name: _____ S.S# _____

Street Address: _____

City: _____ State _____ Zip _____

Home Phone: _____ Cell/Other Phone: _____

Best time to call you: _____

Are you legally eligible to work in the United States: _____?

Are you at least 18 yrs of age? _____ 21 yrs of age: _____

Position Desired

Date available to work: _____ Full Time: ___ or Part Time: ___

Are you willing to work overtime if asked? _____

Which age groups do you prefer to work with? _____

Why are you considering a change of employment?

What would you like to be doing 5 years from now?

What work hours are you looking for? _____

Have you ever worked in a Christian School before? _____

Professional Qualifications

Do you have a High School Diploma? _____ Date: _____

Do you hold a First Aid Certification? _____ Date: _____

CPR? _____ Date: _____

Will you take 1st Aid and CPR? _____

What degree or degrees do you hold?

Degree _____ Date Received _____ Institution _____

What Early Childhood Education Trainings or Conferences have you attended in the past year?

Teaching Experience

Total Experience in Childcare: Public _____ Christian _____

Do you have experience with, or knowledge of the Essentials Curriculum? _____

Have you ever taught a Bible Curriculum before? _____

Do you have experience with Accreditation? _____ Which Accreditation _____

Have you ever been convicted of breaking a law other than a minor traffic violation?

Yes _____ No _____

If yes, give the date and explain fully. Attach addition page if needed.

Have you ever had a DHHS proven claim against you? Yes _____ No _____

If yes, list county/state, give date, and explain fully. Attach addition page if needed.

Employment History

Please start with your most recent employer.

Employer 1: _____

Position: _____ Supervisor's Name: _____

Address; _____ Phone: _____

Date Employed: _____ Date Separated: _____

Duties:

Reason for leaving:

Employer 2: _____

Position: _____ Supervisor's Name: _____

Address; _____ Phone: _____

Date Employed: _____ Date Separated: _____

Duties:

Reason for leaving:

Employer 3: _____

Position: _____ Supervisor's Name: _____

Address; _____ Phone: _____

Date Employed: _____ Date Separated: _____

Duties:

Reason for leaving:

Employer 4: _____

Position: _____ Supervisor's Name: _____

Address; _____ Phone: _____

Date Employed: _____ Date Separated: _____

Duties:

Reason for leaving:

Calvary Child Care Ministry

To The Applicant:

1. Please fill in the name, phone number, and address of your employment reference below.

Reference: Please fill out and send to:
 Calvary Child Care Ministry
 Fax: (919) 598- 6712
 director@calvarychildcare.com

2. Fill in your name in the blank below.

To The Reference: _____ has applied for a position as a teacher for Calvary Child Care Ministry and given your name as a reference. Your prompt reply will be appreciated. Please return this completed form by email or fax.

	Excellent	Good	Average	Fair	Poor
Appearance					
English Usage					
Cooperation and Dependability					
Emotional Stability					
Mature Judgment					
Promptness					
Knowledge of Subject Matter					
Rapport with Students					
Discipline					
Motivation to "Go The Extra Mile"					
Overall Success At Your School					

Please provide additional information regarding the ability, performance, attitude and Christian testimony of this applicant.

Would you employ (re-employ) this person? _____

In what capacity have you know the applicant?

How long have you know the applicant? _____

If you wouldn't mind a follow-up phone conference, please let us know your daytime phone number: _____

Signature

Title

Date

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How long have you know the applicant? _____

If you wouldn't mind a follow-up phone conference, please let us know your daytime phone number: _____

Signature _____

Title _____

Date _____

Personal References

Please list three references that we may contact who are qualified to speak of your professional training and experience.

	Name	Phone	Years Known
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Please list three references that we may contact who are qualified to speak of your personal character and/or your Christian service. Please do not list relatives.

	Name	Phone	Years Known
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Christian Background

** In your own handwriting, briefly give your Christian Testimony Below.

Do you believe the Bible to be the Only inspired and infallible Word of God, our final authority in all matters of faith, conduct and truth?

Yes _____ No _____ Signature _____

Denominational preference: _____

What is your local Church affiliation? _____

How often do you attend? _____

Are you presently a member in good standing? _____ Years? _____

In what Church activities are you involved?

What is your attitude toward working with those of other races and other denominational beliefs?

Are you willing to teach a Bible curriculum? _____ Bible songs? _____
Bible Verses? _____

Please read our Statement of Faith and indicate below you degree of support.
Calvary Child Care Ministry
Statement of Faith

We Believe God is the Creator and Ruler of the universe. He has eternally existed in three personalities: the Father, the Son, and the Holy Spirit. These three are co-equal and are one God.
Genesis 1:1, 26, 27, 3:22; Psalm 90:2; Matthew 28:19;
1 Peter 1:2; 2 Corinthians 13:14

We Believe Jesus Christ is the Son of God. He is co-equal with the Father. Jesus lived a sinless human life and offered Himself as the perfect sacrifice for the sins of all people by dying on a cross. He arose from the dead on the third day to demonstrate His power over sin and death. He ascended to Heavens glory and will return again someday to earth to reign as King of Kings, and Lord of Lords.

Matthew 1:22-23; Isaiah 9:6; John 1:1-5; 14:10-30;
Hebrews 4:14-15; 1 Corinthians 15:3-4; Romans 1:3-4;
Acts 1:9-11; 1 Timothy 6:14, 15; Titus 2:13

We Believe The Holy Spirit is co-equal with the Father and the Son of God. He is present in the world to make people aware of their need for Jesus Christ. He also lives in every Christian from the moment of salvation. He provides the Christian with power for living, understanding of spiritual truth, and guidance in doing what is right. He gives every believer spiritual gifts when they are saved. As Christians, we seek to live under His control daily.

2 Corinthians 3:17; John 16:7-13, 14:16,17; Acts 1:8;
1 Corinthians 2:12, 3:16; Ephesians 1:13; Galatians 5:25;
Ephesians 5:18

We Believe The Bible is God's Word to us. Human authors, under the supernatural guidance of the Holy Spirit, wrote it. It is the supreme source of truth for Christian beliefs and living. Because God inspires it, it is the truth without any mixture of error.

2 Timothy 3:16; 2 Peter 1:20-21; 2 Timothy 1:13;
Psalm 119:105, 160, 12:6; Proverbs 30:5

We Believe People are made in the spiritual image of God, to be like Him in character. People are the supreme object of God's creation. Although every person has tremendous potential for good, all of us are marred by an attitude of disobedience toward God called "sin". This attitude separates people from God and causes many problems in life.

Genesis 1:27; Psalm 8:3-6; Isaiah 53:6a; Romans 3:23; Isaiah 59:1-2

We Believe Salvation is God’s free gift to us but we must accept it. We can never make up for our sin by self- improvement or good works. Only by trusting in Jesus Christ as God’s offer of forgiveness can anyone be saved from sin’s penalty. When we turn from our self-ruled life and turn to Jesus in faith we are saved. Eternal life begins the moment one receives Jesus Christ into their life by faith.

Romans 6:23; Ephesians 2:8-9; John 14:6, 1:12; Titus 3:5;
Galatians 3:26; Romans 5:1

We Believe Because God gives us eternal life through Jesus Christ, the true believer is secure in that salvation for eternity. If you have been genuinely saved, you cannot “lose” it. Salvation is maintained by the grace and power of God, not by the self-effort of the Christian. It is the grace and keeping power of God that gives us this security.

John 10:29; 2 Timothy 1:12; Hebrews 7:25, 10:10, 14; 1 Peter 1:3-5

We Believe People were created to exist forever. We will either exist eternally separated from God by sin, or eternally with God through forgiveness and salvation. To be eternally separated from God is Hell. To be eternally in union with Him is eternal life. Heaven and Hell are real places of eternal existence.

John 3:16; John 14:17; Romans 6:23; Romans 8:17-18;
Revelation 20:15; 1 Corinthians 2:7-9

We Believe God instituted marriage as one man with one woman.

Genesis 2:18-25, Matthew 19:4-6, Mark 10:6-9

____ I support the statement as written without mental reservations.

Signature: _____

____ I support the statement except for the area(s) listed and explained on the attached paper.

Signature: _____

Personal Philosophy

Please answer in one or two sentences each question below.

- A. Why do you wish to teach in a Christian School?

- B. What are the main characteristics that distinguish a Christian School from a Non - Christian school?

- C. After salvation, what do you consider to be the greatest need of a student?

- D. How would your teaching of a student in a Christian School differ from your teaching in a Non-Christian School?

- E. What spiritual objectives would you establish for students in your class?

- F. What areas do you feel are our strengths? Weaknesses?

Authorization to Release Reference Information

I have made application for a position with Calvary Child Care Ministry. I authorize CCM to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews to be complete.

I authorize the release and giving of any information requested by CCCM such as: employment records, performance reviews, and personal references, whether such information is favorable or unfavorable to me.

I release any person, or company from any and all liability, claims, or damages that may directly or indirectly result from the use, disclosure, or release of any such information by any person or party, whether such information is favorable or unfavorable to me.

I waive the right to ever personally view any references given to Calvary Child Care Ministry.

I further certify that I have carefully read and do understand the above statements.

Applicant's Name (print) _____

Applicant's Signature _____

Applicant's Social Security Number _____

Date _____

I understand that Calvary Child Care Ministry does not discriminate in its employment practices against any person because of sex, race, color, national, or ethnic origin, gender, or handicap. I further understand that any offer of employment is conditional on the proof of legal authority to work in the U.S.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that the discovery or falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if hired, may subject me to immediate dismissal.

I further certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date